

APPLICATION FORM

Please write legibly!

Full name of the Company	
Address	
Official representative of the company	
Telephone/Fax	
E-mail / website	
ID number	
VAT number	
Bank name and account number	
Main activity	
Contact person	
Exhibits	
Company name sign on display stand (for equipped internal display area and Semi-equipped internal display area)	
We represent these companies on the Fair	

The obligatory fee for the participation at the Fair is 52 EUR, which includes entry in the Fair Catalogue.

DISPLAY AREA ORDER

Ordinal number	DESCRIPTION	Unit of measure	Price (EUR)	Size	Amount (EUR)
1.	Equipped internal display area Equipped internal display area is basic display area in size 9m ² or 12m ² including: area and stand construction - partition walls with 2 or 3 sides, carpet, company sign in block letters, storeroom with curtain, table, 4 chairs, info desk, 2 reflectors, 220V connection socket, trash can, and optional - a high showcase in glass/set of shelves/ info desk.	m ²	42		
2.	Semi-equipped internal display area Semi-equipped internal display area is basic display area in size 9m ² or 12m ² including: area and stand construction - partition walls with 2 or 3 sides, carpet, your company sign in block letters, reflectors and 220V connection socket.	m ²	34		
3.	Unequipped internal display area Unequipped internal display area is basic display area in m ² .	m ²	26		
4.	Individual stands	m ²	26		
5.	External display area	m ²	6		
TOTAL:					

It is also possible to order bigger display areas. Two exhibitors with the same business activity can share one display area, with obligatory registration for both exhibitors.

Optional: Special display area position

- 2 sides open (minimum 9m²) – 3 EUR/m² surcharge
 3 sides open (minimum 27m²) – 5 EUR/m² surcharge
 4 sides open – Island stand (minimum 36m²) – 8 EUR/m² surcharge

Stand discounts starting at:

Indoor exhibition space		Outdoor exhibition space	
24 - 60 m ²	5%	50 - 100 m ²	5%
60 and more m ²	10%	100 and more m ²	10%

Early bird option: Additional 5% for advance payment for stand order by August 1, 2018.



ADDITIONAL EQUIPMENT ORDER

The order form is filled by encircling the ordinal number, entering the number of pieces and total amount.

Ordinal number	Description	Dimensions (cm)	Price (EUR)	Pieces	Amount (EUR)
1.	High Showcase - in glass	50x50x250 50x100x250 100x100x250	52		
2.	High shelf - three levels	100x50x80	36		
3.	Info counter	50x100x100	31		
4.	Podium of different heights	50x50/100x20-100 100x100x20-100	31		
5.	Folding door	100x250	31		
6.	Table		6		
7.	Chair		5		
8.	Roof structure	100x100	21		
9.	Company sign in block letters	200x30	21		
10.	Company sign in color trademark and logotype	200x30	31		
11.	Reflector 150W		6		
12.	Refrigerator		42		
13.	Partition wall	50/70/100x250	16		
14.	Storeroom with curtain	100x100x250	42		
15.	Power connection (220V/1kW)		26		
16.	Power connection (380V/5kW)		42		
17.	Laminate with installation		6		
18.	LCD/LED TV 32/42"		67		
19.	Stand branding – color application with		13		
T O T A L :					

ADVERTISING SPACE ORDER

For an advert in the catalogue it is necessary to send the advertising materials in electronic form by the application deadline. Otherwise, we will not be able to meet your order. The amount paid for these services will not be refunded.

Ordinal number	DESCRIPTION	Place of the advertisement	Material to be sent	Price (EUR)	Quantity	Amount (EUR)
1.	STICKER 3x2 cm (company sign and logotype)	Last page of fair catalogue (in color)	Electronic form	52		
2.	ADVERTISING PAGE	Inside page of fair catalogue (in color)	Electronic form	42		
T O T A L :						

OTHER SERVICES ORDER

Ordinal number	DESCRIPTION	Price (EUR)	Quantity	Days	Amount (EUR)
1.	Hostess	31/day			
2.	Fair accreditation	3		All days of the Fair	
3.	Stand cleaning	2/m ²		All days of the fair	
T O T A L :					

QUALITY ASSESSMENT OF FOOD PRODUCTS AND FODDER

Ordinal number	Product name	Price (EUR)
1.		82
2.		82
3.		82
TOTAL:		

Quality score is conducted by Veterinary Institute Bihać

Please bring your product sample/specimen to Veterinary Institute Bihać (Address: Omer Novljanin St., Bihać) every work day from 8 AM to 3 PM no later than September 1, 2018.

Contact person is Mrs Dilajla Jukić, phone +387 37 223 421 e-mail: veterinarski.zavod@bih.net.ba

INSURANCE OF EXIBITS

The organizer is not insured against the theft of exhibits and other equipment. Exhibitors are recommended securing insurance with an authorized insurer. In case of non-performing insurance of exhibits, equipment and other property, in the event of damage (theft, damage, etc.) and during installation, duration of the Fair and dismantling, the organizer assumes no responsibility.

Official partners of the Fair:

Insurance SARAJEVO OSIGURANJE DD, Podružnica Bihać
Kralja Tvrtka 3, 77000 Bihać
Tel +387 (0) 37 222 604
Fax +387 (0) 37 222 606

Bank RAIFFEISEN BANK dd Filijala Bihać
Pape Ivana Pavla II, 77000 Bihać
Tel +387 (0) 37 229 529
Fax +387 (0) 37 229 524

	+		+		+		+		+		=		+		=		
Application obligatory fee		Stand order		Special display area position		Additional equipment order		Advertising space order		Other services order		Quality assessment of food products and fodder	TOTAL		VAT		TOTAL

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Place and date

M.P.

.....
Exhibitor

TERMS OF PARTICIPATION

The Fair Regulations contain the guidelines that regulate the application, exhibition, and business activities at the Fair, and on the basis of which a binding relationship is established between the Chamber of Economy of Una Sana Canton as the organizer, and the participants - exhibitors.

Application

Application for exhibiting is submitted by filling in a standard application form, in block letters, then signed and verified application is sent to the address of the organizer. The procedure for sending the accompanying orders for the Fair services is the same. The closing date for the application is August 20, 2018.

By submitting his application, the exhibitor expresses his agreement with the general terms and conditions for participation at EKOBIS 2018, and enters into a binding relationship with the organizer. The application for the participation at the Fair is valid for the applicant's company only, implying the exhibitor's obligation to display the exhibits until the Fair is closed, with permanent presence of a person responsible for the stand. Leaving the fair before its closing day is not allowed. Sublease of the assigned display area is not permitted without the organizer's consent. In the case of non-compliance, the exhibitor will be eliminated from the Fair, and all the ordered services will be charged in full.

Payment

Upon receipt of your application and your order forms for the Fair services, the organizer will issue an invoice, which must be paid in full no later than September 12, 2018. Costs

of payment operation and VAT costs are at the exhibitor's expense. Depending on the space available, the organizer may accept an application and the obligatory fee payment after the expiration of deadlines, reserving the right to increase all the charges as compensation for increased costs. Any order made in the course of the Fair must be paid immediately.

Allocation and take-over of display area

Display area (stand) is allocated, in general, according to the order of receipt of the applications and obligatory fee payments. The allocated display area is taken over by an exhibitor on the basis of the original evidence of payment of fee and the total Fair services order on September 12, 2018. If an exhibitor does not take over the allocated display area at the latest 20 hours before the opening of the Fair, he will be considered to have withdrawn from the exhibition, and then the organizer may, if needed hire it to another exhibitor. An exhibitor will be charged for a missing stand or equipment immediately and according to the organizer's price-list. An exhibitor is obliged to empty the assigned display area within 24 hours upon the official close of the Fair.

Withdrawal

An exhibitor may withdraw his application under the following conditions:

-30 days before the opening of the Fair, in which case his payment will be returned, except the obligatory application fee.

-15 days before the opening of the Fair, in which case 50% of his payment for the Fair services will be returned, i.e. the same percentage will be invoiced.

Withdrawal within less than 15 days before the opening of the Fair is not possible and

the organizer will keep the full amount of the payment, i.e. the costs will be invoiced to the exhibitor. Withdrawal must be notified in writing, and the time limits will be effective on the date of arrival of the notification to the organizer's Main Office. Withdrawals announced verbally will be of no legal effect.

Special provisions

In case when an exhibitor makes his display stand in his own, he is due to obey the rules of technical protection, the organizer's instructions and the standards customary for international fairs. The exhibitor will secure his own equipment and exhibits from misappropriation, damage, destruction and other risks on his own expense.

All business activities other than exhibiting and selling of the exhibits are regulated by special provisions and in bilateral relationship with the organizer. This provision includes the exhibitors who performs these activities outside the allocated display area.

The exhibitors have the right to distribute free exhibition cards - official admission tickets, as follows: for the allocated area of 9-18 m² = 2 tickets; 19-36 m² = 3 tickets; 37 m² and more = 4 tickets, and 1 parking ticket.

Working time of the Fair is from 9.30h to 19.30h for the exhibitors, and from 10.00h to 19.00h for visitors. Cleaning and maintaining the hygiene of the stand is the duty of the exhibitor.

Cleaning and maintaining the hygiene of the joint fair premises is the obligation of the organizer. In case the term for holding the Fair is changed due to Force Majeure, the exhibitor have no right to demand compensation for damage from the organizer. The organizer will notify the exhibitor of the new term of the Fair. In the case of any dispute the place of jurisdiction is the Court in Bihać.

Exhibitor

(signature and M.P.)

Date and place

Organizer

(signature and M.P.)

EKOBIS calendar

Application deadline	20.8.2018.
Delivery of materials for advertisement order deadline	20.8.2018.
Payment deadline	13.9.2018.
Display area take over	12.9.2018.
Opening of the Fair	11:00 a.m. 13.9.2018.
Closing of the Fair	7:00 p.m. 15.9.2018.
Dismantling	16.9.2018.

Organizer

Privredna komora USK
Trg maršala Tita bb, Bihać
Tel +387 (0)37 316 350, 316 357
Fax +387 (0)37 316 351
E-mail: pkusk@zbih.net.ba
Website: www.ekobis.info; www.pkusk.com

Payment

Exhibitors from Bosnia and Herzegovina

Account number: 1610350002580145

Foreign exhibitors:

RAIFFEISEN BANK dd BiH Sarajevo
Danijela Ozme 4, Sarajevo, BiH
SWIFT code: RZBABA2S
Correspondent bank: COBADEFF
Beneficiary: Privredna komora USK, Bihać, BiH